

**TENDER FILE**  
**(One-off contract)**

**Purchase of consultancy service for final evaluation of a project**  
**Contract N° UNW-ECA-CFP-2020-002 (00119418)**

The Center of Civil Integration and inter-Ethnic Relations (CCIIR) is currently implementing until 30 November 2021, a project “ Overcome gender stereotyping through school textbook analysis and teachers professional development” financed by UN WOMEN Europe and Central Asia Regional Office, UNFPA. In that context, it is looking for a provider for the provision of consultancy service for the final evaluation of the project.

**TENDER RULES**

This specific tender procedure aims at concluding a **one-off contract** and is considered valid for 23 calendar days as from the closing date for submission. The selection of tenderers will be made in the light of the criteria indicated below. All tenderers will be informed in writing of the outcome of the procedure.

Tenders shall be submitted **by email only to the email address indicated in the table below, with the following reference in subject: Tender for CCIIR’ project evaluation.** Tenders addressed to another email address **will be rejected.** The general information and contact details for this procedure are indicated on this page.

You are invited to use CCIIR contact details indicated below for any question you may have. **All questions shall be submitted at least 5 (five) working days before the deadline for submission of the tenders and shall be exclusively addressed to the email address indicated below with the following reference in subject: questions on tender for CCIIR’ project evaluation.**

<b>Type of contract</b>	One-off contract
Duration	Until complete execution of the obligations of the parties
Deadline for submission of tenders/offers	08 November 2021
Email for submission of tenders/offers	<b>Ellene.jajanidze@gmail.com</b>
Email for questions	<b>Ellene.jajanidze@gmail.com</b>

**ASSESSMENT**

Tenderers shall be excluded from participating in the tender procedure if they:

- ✓ have been sentenced by final judgment on one or more of the following charges: participation in a criminal organisation, corruption, fraud, money laundering;
- ✓ have received a judgment with res judicata force, finding an offence that affects their professional integrity or serious professional misconduct;
- ✓ do not comply with their obligations as regards payment of social security contributions, taxes and dues, according to the statutory provisions of their country of incorporation, establishment or residence;
- ✓ are or are likely to be in a situation of conflict of interests.

*Eligibility criteria*

- ✓ university degree in social sciences, project management or a related field;
- ✓ Preference will be given to candidates who have experience in designing, managing and leading evaluations and/or setting up monitoring and evaluation systems in the context of international cooperation

**DOCUMENTS TO BE PROVIDED**

Tenderers are invited to submit:

- ✓ CV- including experience working in the above-mentioned areas and the relevant education level.

**The document shall be submitted both in Georgian and in English.**